KVKK Application and Information Request Form

GENERAL EXPLANATIONS
Personal data owners (hereinafter referred to as the "Applicant") defined as the data subject in the Personal Data Protection Law No. 6698 ("KVKK") are entitled to make certain requests regarding the processing of their personal data in Article 11 of the KVKK Law.
13/I of the KVKK. Applications regarding these rights to our Company, which is the data controller, must be submitted to us in writing or by other methods determined by the Personal Data Protection Board ("Board").
It is important that the personal data we hold about you is accurate and up-to-date. Therefore, if there is a change in your personal data, please notify us. Regarding yourself in accordance with KVKK and relevant legislation;
- You can learn whether personal data is processed or not,
- Request details about the information we collect,
- You can learn the purpose for which this information is collected and how it is used, and the third parties in the country or abroad to whom personal data are transferred, or
- In case of incomplete or incorrect processing, you can request their correction, updating or deletion, including notifications to be made to third parties to whom the transfer is made, if the reasons for their processing have disappeared.
In this context, applications to be made to our Company in “written” form, by printing out this form and writing “Personal Data Protection Law Information Request” on the envelope or on the subject;
• With the personal application of the applicant,
• Via notary public or registered mail,
• It can be forwarded to us by sending it to the registered electronic mail (KEP) address of our company.

DATA SUBJECT APPLICATION FORM

This Form is submitted to ERALKAN GÜMRÜK MÜŞAVİRASYON LTD. STI. (Data Controller) has been prepared in order to fulfill your application subject request regarding your personal data. Please fill in the sections reserved for you to fill in the form clearly and completely, with a wet signature;

Address: ERALKAN CUSTOMS CONSULTING LTD. STI. ,
Libadiye street, Soyak Göztepe Sitesi 15th block, Floor: 7 No: 295-296
34700 K.Çamlıca / Üsküdar / Istanbul
Phone: (0216) 470 47 05
correspondence address, or to info@eralkan.com.tr via e-mail.
Your application will be answered as soon as possible, within 30 days at the latest, pursuant to the KVKK provision. We would like you to know that even if the information and documents you provide are incomplete or incomprehensible, we will contact you as the Data Controller to finalize your application.

1. IDENTITY AND CONTACT INFORMATION OF THE PERSONAL DATA OWNER
Name and surname:
T.R. Identification number:
Phone number:
Address:
Email Address:
Institution to which he wishes to apply
Your Relationship with Our Organization (Customer, business partner, employee candidate, former employee, third-party company employee, shareholder, etc.)

2. INFORMATION ON CHOOSING THE RIGHT TO BE USED BY THE PERSONAL DATA OWNER
(Please tick the box(s) next to the expression appropriate to your request)

I want to know whether your organization processes my personal data/data.
If your Organization processes personal data/data belonging to me, I request information about the processing activities.
If your Organization processes personal data/data belonging to me, I would like to know the purpose of processing and whether it is used in accordance with the purpose of processing.
If my personal data is transferred to third parties at home or abroad, I would like to know these third parties.
I think that my personal data is incomplete or incorrectly processed and I want them corrected.
Even though it has been processed in accordance with the provisions of the KVKK and other relevant legislation, I want my personal data to be deleted.
I want my personal data, which I think is incomplete and incorrectly processed, to be corrected by the third parties to which it was transferred.
I want my personal data, which I requested to be deleted, to be deleted by the transferred third parties.
I believe that my personal data processed by your organization is analyzed exclusively through automated systems, and as a result of this analysis, there is a result against me. I object to this conclusion.

3. EXPLANATION (Please specify your request within the scope of KVKK and the personal data subject to your request in detail.)

4. ATTACHMENTS
(Please indicate if there is any document you want to show as a basis for your application.)
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5. PLEASE SELECT THE METHOD OF NOTIFYING YOUR ANSWER TO YOUR APPLICATION:
□ I want it sent to my address.
□ I want it sent to my e-mail address.
□ I want to receive it by hand.

6. APPLICANT'S STATEMENT
This application form is used to determine your relationship with our Organization, if any, by our Organization.